

REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, October 9, 2006

CALL TO ORDER: Following due call and notice thereof, Mayor Morey called the meeting to order at 7:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Michael J. Morey; Council Members Paul Fisch, Randi Vick, Gary Klug and Robert Standish. Members absent: None. Consultants and City staff present: Michael Gerardy, Tony Klug, Patty and Mike Gavin, Robert Augedahl, Michael Murphy and Robert L. Nelson. Visitors present: Kermit McRae and Jane Palen, Report.

CONSENT AGENDA: Following brief discussion, a motion to approve the Consent Agenda items, listed below, was made by Member Fisch and seconded by Member Klug. All members present voted in favor and the motion was declared carried.

A. MINUTES OF PAST MEETINGS: To approve the minutes of the Regular Meeting held Monday, September 25, 2006, as presented.

VISITORS AND COMMUNICATIONS

A. PUBLIC HEARING – WELLHEAD PROTECTION PLAN: Mayor Morey recessed the Regular Meeting to open the Public Hearing for testimony on the Wellhead Protection Plan. Other than city staff members Michael Gerardy and Tony Klug, no persons were present to discuss the plan. Mr. Klug informed the Council that no changes had been made to the plan since a summary was presented to the Council at the September 11 Council Meeting. Since no visitors were present to discuss the plan, and since the Council had been briefed on the plan at the September 11 Council Meeting, Mayor Morey closed the Public Hearing and moved for tentative approval to the Wellhead Protection Plan, enabling its submittal to the Minnesota Department of Health for review, where after with Department of Health approval, the Council may then adopt the Wellhead Protection Plan, giving final approval. The motion was seconded by Member Standish. All members voted in favor and the motion was declared carried.

B. OTHER ADMINISTRATIVE COORDINATOR TOPICS:

1. WARMING HOUSE FURNACE: Mr. Gerardy reported that a plumber informed him that the warming house furnace was leaking carbon monoxide. This had been discovered the last time repairs were made to the furnace. Upon the plumber's recommendation, Mr. Gerardy requested authorization to replace the furnace with an estimated cost of \$2,000. Following brief discussion, a motion was made by Mayor Morey, seconded by Member Fisch, authorizing Mr. Gerardy to solicit quotes from all local plumbers and proceed with the furnace replacement for an amount of up to \$2,000. All members voted in favor and the motion was declared carried.
2. FRONT END LOADER TRADE: Mr. Gerardy reported that the City is now ending its third year using the Street Department Front End Loader. He reported that a St. Joseph Equipment representative had inspected the front end loader and offered a trade amount of \$20,767.50 for a new loader if the City would choose to trade within the next few months. Arrangements could be made for placing an order for the new loader at this time, under current prices, before the 2007 models begin production, but the new loader would not be delivered until January 2007 giving the City time to incorporate the cost into its next year's budget. Mr. Gerardy reported there are approximately 600 hours on the current front end loader and the trade-in offered on the current loader was approximately \$88,000. Following discussion, the Council directed Mr. Gerardy to contact other companies to inquire about the cost of trade for a new machine.
3. CARPET CLEANING QUOTES: Mr. Gerardy reported that he had received carpet cleaning quotes for the Clerk's Office, Library and Police / Ambulance Station from 3 vendors, two of whom quoted the service with Scotch Guard and all three quoting the cost without Scotch Guard. The costs with out Scotch Guard were quoted at \$1,049.03, \$1,228.47 and \$1,369.55. The low quote also included Minnesota Sales Tax, whereas the two higher quotes did not. Following discussion, the Council directed Mr. Gerardy to acquire one more quote from a named vendor and to determine whether each of the cleaning services used a truck mounted or portable floor cleaner.

4. SALT / SAND STORAGE BUILDING: Mr. Gerardy reported that a cost estimate on the concrete base for foundation of the building was approximately \$20,000, nearly equal to the upper portion of the building. The vendor had requested over \$3,000 for a plan sheet. Based on the cost, Mr. Gerardy did not order a plan sheet. There was no action taken by the Council.
5. AUDITORIUM BOILER: Mr. Gerardy reported that the attachment for a low flame setting had been installed and was operating at approximately 80% efficiency.
6. RIGHT TURN LANE- ESCH DRIVE: Mr. Gerardy reported that a request had been made for consideration of a right turn lane on Esch Drive at its intersection with STH 44/76. He reported that dividing the south half of the roadway into two lanes would leave a width of 10' for the inner lane and 10' – 11' for the right turn lane. He reviewed the proposal with Police Chief Shefelbine, who had no objection to a right turn lane. Following discussion, the Council concluded by general consensus that a right turn lane could be created at the intersection.

C. LIQUOR STORE DEPARTMENT REPORT: Patty Gavin, Manager, reported that the alarm system was still out at the Municipal Liquor Store, but as far as day to day operations all seem to be going well. She reported that the staff, which tended to change frequently in the past, has remained the same for several months. She reported some problems with the wine cooler which is estimated to be at least 15 years old. She estimates the sales are paralleling last year. For 2007 budgeting purposes, the store may require a wine cooler, security system and new counter top.

D. ANIMAL CONTROL: Mike Gavin, Animal Control Officer, reported that, since his last visit to the Council, he had received 64 dog calls, 81 cat calls, 11 squirrel calls, 12 skunk calls, 4 coon calls, 2 bat calls, 4 bee calls, 8 possum calls and 2 chipmunk calls. He recommended the purchase of a new net; a 6' catch poll, more live traps and 3-5 skunk traps. He reported that his rabies vaccination series has been completed, meaning that the inoculation should be sufficient for his life time. He recommended the capture fee be increased from the current \$20.00.

E. STATE CONSTITUTIONAL AMENDMENT: Kermit McRae, Caledonia Township Board Member, delivered a 40 minute presentation on the State Constitutional Amendment question, "Shall the Minnesota Constitution be amended to dedicate revenue from a tax on the sale of new and used motor vehicles over a five year period, so that after June 30, 2011, all of the revenue is dedicated at least 40 percent for public transit assistance and not more than 60 percent for highway purposes?" This question is to be on the ballot of the general election on November 7, 2006. Mr. McRae reviewed the current constitution language concerning funding of the transportation system, described the roadway systems as divided between the state, county's, city's and townships, along with the miles of each governmental entities roadways and described the current division of state funds from sales tax on motor vehicles with the portions going to transportation and those going to the state general fund. Mr. McRae recommended that the Council adopt a resolution to support the proposed constitutional amendment. No action was taken by the Council at this time.

F. AMBULANCE DEPARTMENT: Robert Augedahl, Director, recommended the purchase of a new ambulance, whether that vehicle should be a demonstrator or a newly manufactured ambulance. He reported that drafting specifications for a new ambulance is difficult, considering the multiple features to be described in specifications and to do the specifications without excluding any ambulance manufacturer. The difficulty with purchasing a demonstrator is that, once inspected and determined to be an appropriate vehicle, the vehicle is typically sold to another entity before Council approval is obtained for authorizing its purchase. Mr. Augedahl informed the Council that the City's current vehicles are 1992 and 2000 Models. Mr. Augedahl said he would plan to include a new lift cot in the 2007 budget; cost of the new lift is \$9,700. This type of cot is power assisted to lift patient from the ground into the ambulance compartment. Following discussion, a motion was made by Member Fisch, seconded by Member Klug, to authorize Mr. Augedahl to inspect demonstrator ambulances and commit to the purchase of an acceptable vehicle for an amount not to exceed \$100,000. Further, to adopt a resolution reserving the right for the City to reimburse its self for the vehicle cost through a Certificate of Indebtedness. All members voted in favor and the motion was declared carried.

G. ARBITRATION AWARD COLLECTION: Attorney Michael Murphy, Rippe, Hammell & Murphy, reviewed the history of arbitration between the City Of Caledonia and American Plumbing Company, Winona, Minnesota, following a sanitary sewer improvement project, beginning in September 1993. The arbitration ended in a net award of approximately \$89,000 to

the City Of Caledonia for which personal guarantees were obtained from Donald Evanson and Carl Evanson, Company Owners. Scheduled monthly payments ended in May of 2004 when American Plumbing Company is thought to have seized business. The balance owed the City at that time was approximately \$11,000. The City Attorney's Firm thereafter filed judgments against the Evanson's to collect on the personal guarantees. At this point in time, the City is in sixth place among a field of at least twenty creditors who have liens or judgments against the Evanson's. Attorney Murphy said the depositions had been taken from Donald Evanson and Carl Evanson who disclosed they did own a 120 acre parcel of land around the Winona, Minnesota, area in addition to their homestead properties. The Evanson's offered to settle the debt for 25% of its current value, including interest accumulation. Attorney Murphy also described further action the Council could take, including foreclosure proceedings, but admonished that could be a very expensive effort. Following discussion, a motion was made by Mayor Morey, seconded by Member Vick; to extend an offer to the Evanson's to settle for 75% of the current calculated balance due with a single, lump sum payment. All members voted in favor and the motion was declared carried.

H. COMMUNICATIONS

1. The Wheel, October 2006.

CLAIMS

A. PREPAID CLAIMS: Following review, discussion and deliberation, a motion was made by Member Fisch, seconded by Member Vick to approve the Prepaid Claims list for September 2006. All members voted in favor and the motion was declared carried.

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| Goetzinger Earth Moving, Inc. | Storm Drainage | 450.00 |
| Houston Country Treasurer | Recording Fee – Meyer / Greenhouse | 46.00 |
| Minnesota Energy Resources | Natural Gas | 1,950.39 |
| Rolbiecki, Charles | Meals at Training | 12.62 |
| Schulze Plumbing & Heating | Water/Sewer Repair – Collette O’Heron | 7,080.78 |
| Tri-County Electric | Electric Energy | 164,122.80 |
| League of Minnesota Cities | Registration Fee | 30.00 |
| League of MN Cities Ins. Trust | Quillin’s Claim | 500.00 |
| Public Safety Center, Inc. | Drug Sc reen | 352.59 |
| Buttell’s Lighting | Bulbs/Ballasts | 118.28 |
| Caledonia Oil Company | Unleaded | 1,020.00 |
| Caledonia True Value | Miscellaneous Items | 57.14 |
| Carquest Auto Parts | Safety Glasses | 205.96 |
| Dalco | Air Fresheners | 92.15 |
| Dept. of Public Safety | Police Department | 480.00 |
| Houston County Attorney | District Court File | 123.50 |
| Johnson, Allan | Travel Expense | 9.52 |
| Logan, James | Travel Expense | 11.22 |
| Nelson, Robert L. | Election Supplies | 25.34 |
| Northern Beverage Distribution | Beer | 1,150.40 |
| Safe-Fast, Inc. | First Aid Kit Supplies | 55.31 |
| Schott Distributing Co, Inc. | Beer | 1,642.55 |
| Schulze Plumbing & Heating | Collette O’Heron | -3,540.39 |
| State Farm Bank | Research Fees – PD | 13.75 |
| Stemper, James | 2006 Uniform Allowance & Travel Exp. | 28.90 |
| Clearview Designs | Truck Lettering | 380.00 |
| Duerkop, Hilda | Pro Services (Interpretation) | 26.25 |
| Jack Neumann Trucking | Freight Expense | 48.50 |
| League of MN Cities | Mayors’ Membership & Dues | 2,466.00 |
| Albert, Virginia | 25 Hours Election Judge | 190.00 |
| Buege, Gretchen | 28.5 Hours Election Judge | 196.12 |
| Colleran, Janelle | 28.5 Hours Election Judge | 195.23 |
| Dokken, Janice | 3 Hours Election Judge | 20.55 |
| Fitzpatrick, Carolyn | 18 Hours Election Judge | 123.30 |
| Frank, Ione | 18 Hours Election Judge | 123.30 |
| Gensmer, Ethelyn | 23.25 Hours Election Judge | 1786.70 |
| Highway 44 Motors | 1998 Ford F800 | 14,900.00 |
| Johnson Brothers Liquor Co. | Liquor / Wine | 2,012.58 |
| Klug, Dorothy | 19.75 Hours Election Judge | 135.29 |
| Manhart, Dorohty | 18 Hours Election Judge | 123.30 |
| Metro Sports | Ball Program | 81.00 |
| Midwest Wireless Comm. | Mobile Unit | 126.87 |
| Muenkel, Virginia | 3 Hours Election Judge | 20.55 |

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| Mulvenna, Iyla | 18 Hours Election Judge | 123.30 |
| Noel, Rita | 19.75 Hours Election Judge | 135.29 |
| Northern Beverage Distribution | Beer | 1,203.05 |
| Pohlman, Lucille | 3 Hours Election Judge | 20.55 |
| Schott Distributing Co, Inc. | Beer | 3,957.60 |
| Southeast Consultants, Inc. | EDA Services | 7,800.00 |
| Spring Grove Soda Pop, Inc. | Beer & Soft Drinks | 280.00 |
| St. Mary, Lolita | 18 Hours Election Judge | 123.30 |
| Lewis, Jessica | Meal Reimbursement | 11.01 |
| MN Municipal Beverage Assn. | Manager / Cashier Training | 125.00 |
| Arch Wireless | Mobile Unit | 51.21 |
| Bank of the West | Fed/Fica/Med | 7,142.24 |
| Caledonia Volunteer Fire Dept. | Relief Association 3 rd Quarter | 600.00 |
| Commissioners of Revenue | State Withholding | 2,717.72 |
| Extreme Beverage, LLC | Mix/Soft Drinks | 64.00 |
| Gavin, Mike | Animal Control | 75.00 |
| Griggs, Cooper & Co. | Liquor / Wine | 711.77 |
| Houston County Treasurer | Vehicle Registration / Sales Tax | 1,006.00 |
| Jack Neumann Trucking | Liquor – Freight Expense | 70.50 |
| Stadtler, Nick | Diseased Tree Removal | 145.00 |
| Bonanza Grain, Inc. | Catch Basin, Grant Street | 48.72 |
| City Of Caledonia | Employee Share Health Insurance | 527.53 |
| City of Caledonia Emp. Assn. | Association Dues – Month of September | 80.00 |
| Houston County Recorders | Recording Fee – Gorman Repayment | 46.00 |
| Houston County Treasurer | Recording Fee – City of Caledonia | 46.00 |
| Minnesota NCPERS Life Ins. | NCPERS Payment | 64.00 |
| MN Benefit Association | MBA Payment | 165.88 |
| MN Municipal Beverage Assn. | Registration Fee – Manager | 15.00 |
| Municipal Economic Dev. | TIF Management Services | 1,020.80 |
| Orchard Trust Co, LLC | TSA payment | 1,395.00 |
| Public Emp. Retirement Assn. | PERA payment | 4,586.51 |
| Public Emp. Retirement Assn. | PERA/DCP payment | 197.50 |
| SE MN Historic Bluff Country | Membership Dues – 2007/Tourism | 2,939.25 |
| United Parcel Service | UPS Fee | 74.77 |
| VISA | Miscellaneous Items | 1,051.84 |
| Caledonia Police Reserves | Labor 234.5 Hours | 469.00 |
| Houston County Treasurer | Ho Co. Collection Site | 3,300.00 |
| League of MN Cities Ins. Trust | Work Compensation 7-1-05-7-1-06 | 4,310.00 |
| MN Department of Revenue | Sales / Use Tax | 16,227.00 |
| Northern Beverage Distribution | Beer | 792.35 |
| Phillips Wine & Spirits Co. | Liquor / Wine | 2,422.08 |
| Ranzenberger, Dorothy | Mileage Reimbursement | 64.97 |
| Richard's Sanitation | Collections September | 5,659.50 |
| Schoeberl, Milton & Sharon | Tax Abatement | 261.00 |
| Schott Distributing Co, Inc. | Beer | 3,151.25 |
| Spring Grove Soda Pop, Inc. | Beer & Soft Drinks | 293.44 |
| US Postal Service | Utility Billing September 2006 | 304.60 |
| Ace Link Telecommunications | Communication Expense | 992.26 |
| Anderson & City, Sarah | Meter Deposit Refund | 78.72 |
| Buttell's Lighting | City Hall – Bulbs | 220.99 |
| Duford / Heiller & City | Meter Deposit Refunds | 83.04 |
| Jack Neumann Trucking | Liquor – Freight Expense | 50.00 |
| Jilek, Brad | Storage Rental Agreement | 120.00 |
| Johnson Brothers Liquor Co. | Liquor / Wine | 1,098.12 |
| Logan, James | Reimbursement for Ammo & Supplies | 126.00 |
| Mc Cabe & City, Caroline | Meter Deposit Refund | 84.90 |
| Mc Cormick & City, Kim | Meter Deposit Refund | 176.67 |
| Mc Coy & City, Christina | Meter Deposit Refund | 127.88 |
| Minnesota Dept. of Commerce | 5 Fuel Assistance refunds | 265.24 |
| Principal Life | Life/Ad&d/Std | 613.02 |
| Sherbon & City, Kristina | Meter Deposit Refund/Interest | 131.04 |
| Bank of the West | Fed/Fica/Med | 1,043.06 |
| Public Emp. Retirement Assn. | PERA payment | 456.32 |
| Public Safety Center, Inc. | Rain Coats/Drug Test Kits | 311.39 |
| Tri-County Electric Co-op | Electric Energy | 74.01 |
| Alco Discount Store #273 | Office Supplies | 39.37 |
| Burns, Marla | Mileage Reimbursement | 71.20 |

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| Gundersen Lutheran | Registration Fee – P. Lemke | 50.00 |
| League of MN Cities | Registration Fee – Morey, Nelson | 70.00 |
| Mace, Mason | Liquor – Labels | 39.90 |
| Merchants Bank | ACH Fee October 2006 | 20.36 |
| Northern Beverage Distribution | Beer | 974.40 |
| Schott Distributing Co, Inc. | Beer | 2,813.70 |
| Spring Grove Soda Pop, Inc. | Beer | 369.60 |
| Blue Cross Blue Shield of MN | Health Insurance | 21,337.00 |
| Johnson, Allan | Mileage Reimbursement | <u>183.92</u> |
| | | \$ 305,201.99 |

B. CLAIMS PAYABLE: Following review, discussion and deliberation, a motion was made by Member Vick, seconded by Member Klug to approve and authorize payment of the Claims Payable List for September 2006. All members voted in favor and the motion was declared carried.

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| ABM Equip. & Supply, Inc. | Wax/Cleaner | 35.67 |
| Airgas North Central | Oxygen / Acetylene | 61.02 |
| Alco Discount Store #273 | Office Supplies / Communication Exp. | 39.37 |
| Artic Glacier Inc. | Ice | 160.50 |
| B & B Tree Service | Stump Removal | 210.00 |
| B & M Service Center | Wiper Blades | 30.00 |
| Baker & Taylor Books | Library Books | 527.54 |
| Bank of the West | Fed/Fica/Med | 6,817.59 |
| Bureau of Criminal Appr. | Registration Fee – Allan Johnson | 225.00 |
| Caledonia Drugs | Gloves | 6.97 |
| Caledonia Electronics | Election / Office Supplies | 79.25 |
| Caledonia Implement | Bulk Steel | 13.42 |
| Caledonia Lumber Co. | EZ Mix Crete | 8.89 |
| Caledonia Oil Company | 06 Car Maintenance | 73.04 |
| Caledonia Police Association | Association Dues | 120.00 |
| Caledonia Ready Mix, Inc. | Flow Fill | 451.56 |
| City of Caledonia | Employee Share Health Insurance | 527.53 |
| Crystal Canyon Inc | Cooler Rent | 28.08 |
| Curt & Candy's Hardware Hank | Miscellaneous Items | 251.16 |
| D S Electric Supply | Inventory | 768.95 |
| Dairyland Power Cooperative | Parts / Repairs | 384.19 |
| Dakota Supply Group | Inventory | 1,002.09 |
| Dalco | Disinfectant Cleaner | 57.97 |
| Davy Laboratories | Lab Analysis | 1,594.77 |
| ECM Publishers, Inc. | Financial Statement/Ads | 1,251.25 |
| Ellingson Motors | 25 Car Wash Tickets | 100.00 |
| Employee Data Forms | 2007 Employee Data Calendars | 20.25 |
| First Supply | Water Heater / Cplgs | 762.90 |
| Gopher State One-Call, Inc. | 34 Location Notifications | 49.30 |
| Hach Company | Chemicals | 273.48 |
| Hawkins, Inc. | Chemicals | 5.00 |
| Hoskins Electric Co. | Install Outlets on Stage | 335.65 |
| JP Cooke Company | Animal Control – License Tags | 84.88 |
| Jack Neumann Trucking | Liquor – Freight Expense | 41.00 |
| Joe Welch Equipment | Equipment Rental | 298.20 |
| Ken's Small Engine | Trim Line, Bar, Sharpen Chain | 69.82 |
| Lackore Electric Motor Repair | Motor Assembly | 2,103.40 |
| Midwest Radar & Equipment | Parts | 50.00 |
| Midwest Tape | Library DVDs | 131.19 |
| Minnesota Energy Resources | Natural Gas | 939.19 |
| Mississippi Welders Supply | Oxygen | 9.27 |
| MN County Attorney's Assn. | Registration Fee – Lewis | 15.00 |
| MN Hwy Safety & Research | Registration Fee | 1,178.00 |
| Orchard Trust Co, LLC | TSA payment | 1,395.00 |
| P & H Services | 2 Mobile Units | 76.38 |
| Phillips Wine & Spirits Co. | Liquor / Wine | 1,147.33 |
| PowerPlus Engineering, LLC | 4 Year Electric Improvement Plan | 334.71 |
| Printy Quik | Meter Door Hangers | 99.91 |
| PT Welding & Driveshaft | Miscellaneous Parts | 44.73 |
| Public Emp. Retirement Assn. | PERA payment | 4,581.82 |
| Quillin's | Cleaning Supplies | 16.78 |

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| Reiman Publications | 2006 Holiday & Celebrations | 28.98 |
| Resco | Light – Inventory | 584.37 |
| Richard’s Sanitation | Refuse Disposal | 187.20 |
| Rippe, Hammell & Murphy | Prosecution Matters | 4,844.15 |
| Ronco Engineering Sales, Inc. | Ratchet Binder | 81.72 |
| Schilling Supply Company | Towels, Bags, Copy Paper | 472.04 |
| Schulze Plumbing & Heating | Water Leak Repair | 625.50 |
| SE Libraries Cooperating | Auto Fees | 401.33 |
| SE MN Historic Bluff Country | Publishing | 60.00 |
| St. Mary Auto Body Shop | Tow 2000 Ford Contour | 79.88 |
| Stang Industries, Inc. | Equipment Parts | 92.50 |
| Storey Kenworthy | Clerk’s Office – Footrest | 27.96 |
| Teffs Carpet Cleaning | Carpet Cleaning | 691.97 |
| Tri-County Electric Co-op | Conductors | 45,908.03 |
| United Auto Supply, Inc. | Miscellaneous Items | 54.89 |
| United Rentals Hwy Tech, Inc. | Traffic Cones | 167.61 |
| Weichert Motors | Oxygen | 28.27 |
| WWTP MPCA PFA Loan Fund | 1993-96 PFA Loan – October 2006 | 3,725.00 |
| Ziebell’s Hiawatha Foods, Inc. | Coolers/Corkscrews | 60.93 |
| Tri-County Electric | Electric Energy – September | <u>132,083.09</u> |
| | | \$ 219,094.22 |

OLD BUSINESS

- A. SEMDC CONTRACT: Mayor Morey opted to table this item to the meeting of October 23, 2006.

- B. SITE LEASE AGREEMENT: Clerk Nelson reviewed his draft of a counter proposal to Midwest Wireless for changes to a Site Lease Agreement for use of the City Water Tower at the North Ramsey Street location for mounting Midwest Wireless Repeater Antennas. The Council reviewed and amended the draft counter proposal and directed it be sent to Midwest Wireless for their review.

- C. CHRISTMAS DECORATIONS: Discussion was raised concerning the Founders Days request to install Christmas decorations on the street lights along West Main to STH 44/76. Because of the lateness of the season, in order to obtain additional pole decorations before Christmas, the Council asked that pricings of desired decorations be presented to the Council at the meeting of October 23 that approval could be granted and an order placed thereafter.

NEW BUSINESS

- A. SUMMER RECREATION ADVISORY BOARD: Mayor Morey introduced discussion recommending establishment of a Summer Recreation Advisory Board comprised of approximately 3 citizens and council representation. He suggested the citizen representatives could be parties who take an active interest in the summer programs and perhaps have children enrolled in athletic field or pool activities. Following discussion, a motion was made by Mayor Morey, seconded by Member Standish, to establish a Summer Recreation Advisory Board, comprised of 2 Council Members and up to 5 volunteer community members. All members voted in favor and the motion was declared carried.

- B. ASSESSMENT ROLL: At this time the Council reviewed an Assessment Roll comprised of expenditures for improvements, primarily water or sanitary sewer service line repair or replacement wherein residents petitioned the City to pay the fees and charge them back on Special Assessments. Following review and discussion, a motion was made by Member Fisch, seconded by Mayor Morey, to approve the Special Assessment Roll. All members voted in favor and the motion was declared carried.

- C. METER DISCONNECT REQUESTS: Clerk Nelson introduced discussion concerning the connection or disconnection of electrical meters. He explained a scenario whereby utility customers sometimes, anticipating a household to be vacant for an extended time, request the electric meter be disconnected to avoid having to pay the base rate fees. While these have not been frequent requests in the past, a recent new slant on reason for disconnection was presented at the City Clerk’s Office. Nelson asked the Council for its consideration of the request and asked if the Council wished to study the issue for establishing a policy. Following brief discussion, the Council by general consensus indicated that such disconnections should not be permitted since the rates structure of the electric utility and other enterprise funds is partially based upon the base rates of the various classes of customers and meters in the system.

D. HOUSTON COUNTY DUMPSTER SITE FEE: Following brief discussion, introduced by Mayor Morey, a motion was made by Mayor Morey, seconded by Member Fisch, to apply the \$2.60 monthly billing for the Houston County Manned Dumpster Site to each household and apartment, charging to the landlord those months when a tenant is not occupying an apartment. Members voting in favor: Morey, Fisch and Standish. Opposed: Vick and Klug. The motion was declared carried.

CLERK'S REPORT

A. SALES AND USE TAX: Enclosed with the Agenda was information concerning legislative action authorizing certain municipalities to levy a local sales and use tax. Clerk Nelson explained that laws, allowing this tax, have been in existence for many years, but has recently been brought up as a consideration in the City as a possibility for funding certain expensive future improvements. Nelson reported that State Law has certain criteria, procedures and limitations for municipalities using the sales and use tax.

B. POLICE DEPARTMENT REPORT: Enclosed with the Agenda was the Officer Activity List and Officer Activity Summary for September 2006.

C. STATE AIDS: Enclosed with the Agenda was a print out of State Aids received September 28; Fire State Aid - \$26,614, Police State Aid - \$21,363.

D. DISCHARGE MONITORING REPORT: Enclosed with the Agenda was the Discharge Monitoring Report for September 2006 showing a Total Monthly Average Nitrogen Level of 2.49 mg/l.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Klug and seconded by Member Fisch. All members voted in favor, the motion was declared carried and the meeting then adjourned at 10:50 p.m. The next Regular Meeting of the City Council is scheduled for 7:00 p.m., Monday, October 23, 2006, in the Council Room, City Hall.

Michael J. Morey, Mayor

Robert L. Nelson
City Clerk – Administrator

SPECIAL MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Thursday, October 12, 2006

CALL TO ORDER: Following due call and notice thereof, Member Fisch called the meeting to order at 7:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Council Members Paul Fisch and Gary Klug. Members absent: Mayor Michael J. Morey; Council Members Randi Vick and Robert Standish. Consultants and City staff present: Shannon Sweeney and Robert L. Nelson. Visitors present: Ann Thompson and John Esch.

HERITAGE PRESERVATION: Shannon Sweeney, David Drown Associates, reviewed discussion of the past meeting concerning Heritage Preservation, explaining the program to those who were not then present. He recommended that efforts toward Heritage Preservation be well planned and have wide community support. Referring to the St. Peter, Minnesota, Ordinance which had been distributed to attendees, Mr. Sweeney stated Cities who pursue Heritage Preservation may carry the issue to such extreme that the Ordinance dictates the colors buildings maybe painted. He commented that it may be easier to encourage limited Heritage Preservation through financial incentives, using Economic Development Programs.

DRAFT COMPREHENSIVE PLAN: Mr. Sweeney distributed draft copies of the Comprehensive Plan to attendees and provided over 20 copies for distribution to interested persons or organizations in the City for review before the October 30 Public Informational Meeting. He invited attendees to review the document for correction of any errors or inclusion of any omitted recommendations from past meetings. Mr. Sweeney said comments and recommendations would be taken at the Public Informational Meeting on October 30 and, as

accepted and recommended by this Committee, would be included in the final Comprehensive Plan.

PUBLIC INFORMATION MEETING: Clarification was made that the Public Information Meeting is scheduled for 7:00 p.m., Monday, October 30, on the Gymnasium Floor Level of the Caledonia Auditorium. Advertisement of the event will be made in the Caledonia Argus, coffee and cookies will be offered to attendees, invitations will be sent to other Governmental Entities and organizations. Mayor Morey will make introductory comments, followed by Mr. Sweeney who will display certain photos of the City and make a power point presentation. Mr. Sweeney will attempt to acquire large scale maps to display for land use discussions. The meeting is anticipated to last 60 – 90 minutes.

FINAL PLANNING: To review recommendations from the public informational meeting and finalize the Comprehensive Plan Draft, the Committee scheduled a follow-up meeting for 7:00 p.m., Thursday, November 16. Thereafter, a Public Hearing will be advertised to be held at the Regular Council Meeting of December 11 for the Council to adopt to the final Comprehensive Plan.

ADJOURNMENT: There being no further business, a motion to adjourn was made by Member Fisch and seconded by Member Klug. All members present voted in favor, the motion was declared carried and the meeting then adjourned at 8:30 p.m.

Michael J. Morey, Mayor

Robert L. Nelson
City Clerk - Administrator